

# Lincoln PTG

## Special Project Funding Request

Use this form to request funding support for any project or purchase. Requests should keep in mind the Lincoln PTG mission statement:

- To establish and maintain a working relationship between parents, school and community.
- To enhance the educational experience by supporting academic and enrichment activities
- To improve the environment at Lincoln by providing volunteer and financial support.

	<b>Name of Requester:</b>	<b>Phone(s):</b>	<b>Email:</b>
	<input type="checkbox"/> Teacher <input type="checkbox"/> Staff <input type="checkbox"/> Parent		
<i>Provide a brief description of the request</i>	<b>Project Overview:</b>		
<i>Describe the proposed benefits of the project; the targeted learning skill, grade, or student group</i>	<b>Background Information / Reason for Need:</b>		
<i>Provide as much detail as possible on the steps required to fund and complete the project or function</i>	<b>Project Detail:</b>		
	<b>Project Goals:</b>		
<i>Are there existing resources available to help complete the project (e.g. people, equipment, etc.)?</i>	<b>Available Resources:</b>		
<i>What resources other than this requested funding are required for the project?</i>	<b>Additional Resources Needed:</b>		
	<b>Total Estimated Budget:</b>		
<i>Attach any documentation</i>	<b>Sources for Budget Estimates:</b>		

Principal Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Lincoln PTG Officer Approval: \_\_\_\_\_

Date: \_\_\_\_\_